



# TOWN OF DOVER

## MAYOR AND BOARD OF ALDERMEN

CAUCUS MEETING MINUTES  
MARCH 12, 2019 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

### **ROLL CALL:**

Present: Aldermen Visioli, Romaine, Blackman, Toth, O'Connor, Wittner, Quinones, Valencia and Mayor Dodd  
Absent: None

Also present were Administrator Donald Travisano, Municipal Clerk Tara Pettoni and Yulieika Tamayo, Esq. from Antonelli Kantor, PC.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

### **SUNSHINE LAW STATEMENT**

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

### **PRESENTATION OF PROCLAMATION TO RED CROSS**

#### **MUNICIPAL CORRESPONDENCE:**

1. Received from NJ League of Municipalities—Weekly Update—March 1, 2019
2. Received from NJ League of Municipalities—Weekly Update—March 8, 2019
3. Received from the NJDEP—Weekly Update—March 1, 2019
4. Received from the NJDEP—Weekly Update—March 8, 2019

#### **CONSENT AGENDA**

1. Resolution No. 69-2019—Approving a Social Affair Permit (#1) for Casa Puerto Rico
2. Resolution No. 71-2019—Approving Annual Social and Athletic Club License—Club Colombia
3. Resolution No. 72-2019—Approving a Transfer Resolution
4. Resolution No. 74-2019—Approving the 2019 Emergency Temporary Budget
5. Resolution No. 75-2019—Approving a Tax Redemption – 79 W. Blackwell Street

#### **ORDINANCE(S) FOR FIRST READING**

NONE

#### **ORDINANCE(S) FOR SECOND READING**

1. Ordinance No. 03-2019—Parking on Monmouth Avenue During and After Snow Storms—Alderman Visioli

#### **RESOLUTIONS**

1. Resolution No. 76-2019—Authorizing a Waiver of Sewer Fees – 260 US Highway 46
2. Resolution No. 70-2019—Approving a Social Affair Permit (#1) for Regalando Sonrisas (Monchy's Colombian Grill)
3. Resolution No. 73-2019—Approving Bills List

#### **RESOLUTIONS/ORDINANCES PROPOSED BY INDIVIDUAL MEMBERS OF THE BOARD OF ALDERMEN FOR DISCUSSION AND POSSIBLE INCLUSION ON THE AGENDA**

1. Resolution No. XX-2019—Formally Censuring Mayor James P. Dodd—Alderman Quinones
2. Ordinance No. XX-2019—Establishing the Wage Theft Prevention Act—Alderwoman Blackman
3. Ordinance No. XX-2019—Establishing the Open Government, Transparency and Participation Act—Alderwoman Wittner

**REGULAR MEETING MINUTES  
MARCH 12, 2019**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

**ROLL CALL:**

Present: Aldermen Visioli, Romaine, Blackman, Toth, O'Connor, Wittner, Quinones, Valencia and Mayor Dodd  
Absent: None

Also present were Administrator Donald Travisano, Municipal Clerk Tara Pettoni and Yulieika Tamayo, Esq. from Antonelli Kantor, PC.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items.

**Logan May**—111 Oram Drive, Dover—Mr. May spoke about Resolution 74-2019 and pointed out a typo that was made. This error was corrected and the resolution was adopted.

**CONSENT AGENDA:**

**RESOLUTION NO. 69-2019**  
**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A SOCIAL AFFAIR PERMIT**

**WHEREAS**, Casa Puerto Rico, Inc., filed an application for their **first** Special Permits for Social Affairs to be held at the 50 W. Blackwell Street; and

**WHEREAS**, Casa Puerto Rico, Inc., a non-profit organization is permitted to have twenty-five events per year; and

**WHEREAS**, the Police Chief will determine what special conditions if any are needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Casa Puerto Rico, Inc. is approved for a Breast Cancer Fundraiser (#1) to be held on Saturday, March 30, 2019 from 7:00 pm through 12:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

**RESOLUTION NO. 71-2019**  
**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER FOR THE RENEWAL OF A SOCIAL AND ATHLETIC CLUB LICENSE**

**WHEREAS**, any person or group of persons, association or corporation, which meets for the purpose of promoting athletic sports, contests, exhibitions, classes or gymnasium; and

**WHEREAS**, any person or group of persons, association or corporation which owns, leases, operates or controls premises for the purpose of social intercourse and entertainment; excluding organizations of state or national scope and religious organizations; and

**WHEREAS**, the appropriate fees have been received with the renewal applications;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following Social and Athletic licenses are hereby approved:

**SCHEDULE A**

**Club Colombia**  
11 E. Blackwell Street

**RESOLUTION 72-2019**  
**TRANSFER RESOLUTION**

**WHEREAS**, there appears to be insufficient funds in the following accounts (excepting the Appropriation of Contingent Expenses or Deferred Charges) to meet the demands thereon for the balance of the year, viz: 2018

Utilities OE

**WHEREAS**, there appears to be a surplus in the following accounts (excepting the Appropriation for Contingent Expenses, Down Payments and Capital Improvement Fund) over and above the demand necessary for the balance of the year, viz: 2018

Streets & Roads S & W

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover (not less than two thirds of all members thereof affirmatively concurring) that in accordance with the provision of R.S. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and the same are hereby transferred to the account (excepting the Appropriation for Contingent Expenses or Deferred Charges) mentioned as being sufficient to meet the current demands; and

**BE IT FURTHER RESOLVED** that the Treasurer be and she is hereby authorized to make the following transfers:

FROM		TO	
Streets & Roads S & W	3,000.00	Utilities OE	3,000.00

**RESOLUTION 74-2019**  
**TOWN OF DOVER**  
**TEMPORARY BUDGET 2019**

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations to finance the operations of municipal government between the first day of January of the budget year and the date of the adoption of the budget for such year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that there be and is hereby appropriated as follows:

CURRENT FUND	<b>17,473,075.59</b>
WATER UTILITY	<b>3,337,920.79</b>
PARKING UTILITY	<b>271,967.56</b>

as temporary appropriations for the year 2019

<u>FCOA</u>		<u>GENERAL GOVERNMENT</u>	
20-100	Administrative & Executive	Salaries & Wages	120,000.00
		Other Expenses	90,000.00
20-110	Mayor & Board of Aldermen	Salaries & Wages	198,900.00

		Other Expenses	45,000.00
20-125	Town Clerk	Salaries & Wages	168,000.00
		Other Expenses	18,000.00
20-130	Financial Administration	Salaries & Wages	178,000.00
		Other Expenses	55,000.00
20-135	Annual Audit	Other Expenses	30,000.00
20-145	Collection of Taxes	Salaries & Wages	33,800.00
		Other Expenses	9,000.00
20-150	Assessment of Taxes	Salaries & Wages	55,000.00
		Other Expenses	20,000.00
20-155	Legal Services & Costs	Other Expenses	188,250.00
20-165	Engineering Services	Salaries & Wages	149,000.00
		Other Expenses	65,000.00
20-167	Planning Consultant	Other Expenses	-
20-170	Economic Development	Salaries & Wages	140,000.00
		Other Expenses	56,000.00
20-175	Historic Preservation	Salaries & Wages	2,615.00
		Other Expenses	2,100.00
21-180	Planning Board	Salaries & Wages	2,615.00
		Other Expenses	6,500.00
21-185	Board of Adjustment	Salaries & Wages	2,615.00
		Other Expenses	6,500.00
22-195	Construction	Salaries & Wages	210,000.00
		Other Expenses	26,000.00
22-200	Code Enforcement	Salaries & Wages	230,000.00
		Other Expenses	5,500.00
	Other Insurance/Gen'l		
23-210	Liability		360,050.00
23-215	Workers Compensation		336,420.00
23-220	Group Insurance		2,000,000.00
25-240	Police	Salaries & Wages	3,300,000.00
		Other Expenses	200,000.00
	Police		
25-250	Dispatch/911	Other Expenses	
	Office of Emergency		
25-252	Mgmt.	Salaries & Wages	9,000.00
		Other Expenses	2,000.00
25-265	Fire	Salaries & Wages	550,000.00
		Other Expenses	75,000.00
	Uniform Fire		
25-266	Safety Act	Salaries & Wages	110,000.00
		Other Expenses	8,000.00
25-275	Municipal Prosecutor	Salaries & Wages	30,500.00
26-290	Streets & Roads	Salaries & Wages	425,000.00
		Other Expenses	95,000.00
	Snow & Ice		
26-292	Removal	Salaries & Wages	50,000.00
		Other Expenses	115,000.00
26-295	Solid Waste & Recycling	Salaries & Wages	165,000.00
		Other Expenses	920,000.00
26-300	Sewer	Salaries & Wages	250,000.00
		Other Expenses	17,000.00
	Public Buildings &		
26-310	Grounds	Salaries & Wages	275,000.00
		Other Expenses	80,000.00
27-330	Health	Salaries & Wages	120,000.00
		Other Expenses	110,000.00

Temporary Budget-2019

27-347	Sr. Citizen Services	Salaries & Wages	25,000.00	
		Other Expenses	7,000.00	
28-370	Recreation	Salaries & Wages	115,000.00	
		Other Expenses	125,000.00	
28-375	Shade Tree	Other Expenses	20,000.00	
	Maintenance of Free			
29-390	Public Library		345,000.00	
30-419	Lease Agreement	Other Expenses		
	Utilities & Bulk			
31-430	Purchases	Other Expenses	1,110,000.00	
	ILSA - Municipal			
42-490	Court			
43-490	Municipal Court	Salaries & Wages	280,000.00	
		Other Expenses	20,000.00	
	Public			
43-495	Defender	Other Expenses	17,000.00	
	<u>STATUTORY</u>			
	<u>EXPENDITURES</u>			
36-471	Public Employees Retirement System			453,453.00
36-474	Consolidated Police & Firemen's Pension Fund			
36-475	Police & Firemen's Retirement System			1,326,762.64
36-472	Social Security/medicare		275,000.00	
36-477	DCRP		15,000.00	
	<u>OTHER OPERATIONS</u>			
	Municipal Alliance			
	Grant/Local			
	Municipal Alliance			
	Grant/County			
	Body Armor			
	Replacement Fund		3,684.95	
		<b>SUB TOTAL</b>	<b>15,854,265.59</b>	
	Debt Service - Payment			
45-920	of Bonds	Principal	865,000.00	
45-930		Interest	180,060.00	
	Debt Service - Interest			
45-935	on Notes	Interest	573,750.00	
	<b>TOTAL GENERAL APPROPRIATIONS</b>			<b>17,473,075.59</b>
	<u>WATER UTILITY</u>			
55-500		Salaries & Wages	1,000,050.00	
55-500		Other Expenses	1,200,000.00	
55-508		Social Security	76,500.00	
55-511		Capital Imp Fund	150,000.00	
55-540		PERS	122,691.00	
		<b>SUB TOTAL</b>	<b>2,549,241.00</b>	



2. The foregoing parking prohibitions shall remain in effect after the snow has ceased until the street has been plowed sufficiently and to the extent that parking will not interfere with the normal flow of traffic.
3. Any unoccupied vehicle parked or standing in violation of this ordinance shall be deemed a nuisance and a menace to the safe and proper regulation of traffic, and any peace officer may provide for the removal of such vehicle. Before regaining possession of the vehicle, the owner shall pay the reasonable costs of the removal and storage which may result from such removal.
4. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.
5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.
6. The effectiveness of this ordinance is contingent on signs being erected as required by law.

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, O'Connor, Wittner, Quinones, Valencia & Mayor Dodd  
 Nays: None                      Absent: None                      Abstained: None**

**RESOLUTIONS:**

**RESOLUTION NO. 76-2019**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING A WAIVER OF CERTAIN SEWER FEES**

**WHEREAS**, the owner of **260 US Highway 46** has contacted Dover Water Commission seeking a waiver for certain Sewer Charges due to a water leak; and

**WHEREAS**, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

**WHEREAS**, he is requesting an adjustment on the sewer portion of his utility bill; and

**WHEREAS**, the Dover Water Board Commissioners recommend that the owner of account **#213500-0** be credited **\$608.52**.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Aldermen of the Town of Dover that a sewer credit be issued in the amount of **\$608.52**.

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, O'Connor, Wittner, Quinones, Valencia & Mayor Dodd  
 Nays: None                      Absent: None                      Abstained: None**

**RESOLUTION NO. 70-2019**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A SOCIAL AFFAIR PERMIT**

**WHEREAS**, Regalando Sonrisas, filed an application for their **first** Special Permits for Social Affairs to be held at Monchy's Colombian Grill, 19 Bassett Highway; and

**WHEREAS**, Regalando Sonrisas, a non-profit organization is permitted to have twenty-five events per year; and

**WHEREAS**, the Police Chief will determine what special conditions if any are needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Regalando Sonrisas, is approved for an event (#1) to be held on Saturday, March 16, 2019 from 7:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Romaine, Toth, O'Connor & Mayor Dodd**  
**Nays: None**                      **Absent: None**                      **Abstained: Aldermen Blackman, Wittner, Quinones & Valencia**

**RESOLUTION NO. 73-2019**  
**BILLS LIST RESOLUTION**

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$5,446.79
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,452,858.71
GENERAL CAPITAL ACCT claims in the amount of:	\$9,889.50
WATER UTILITY RESERVE ACCT claims in the amount of:	\$2,208.90
WATER UTILITY ACCT claims in the amount of:	\$3,687.84
WATER CAPITAL ACCT claims in the amount of:	\$29,651.75
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$1,197.03
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$175.20
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00

TRUST/OTHER ACCT claims in the amount of:	\$19.78
COAH TRUST ACCT claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$1,505,135.50</b>

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$580.44
<b>TOTAL CLAIMS PAID</b>	<b>\$580.44</b>
<b>TOTAL BILL LIST RESOLUTION</b>	<b>\$1,505,715.94</b>

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, O'Connor, Wittner, Quinones, Valencia & Mayor Dodd**  
**Nays: None                      Absent: None                      Abstained: None**

Mayor Dodd opened the meeting to the public.

**Judy Rugg**—28 Audrey Place, Dover—Ms. Rugg addressed the appointments to the Board of Health as well as the expiration for each member. She also mentioned that an Alternate Member is needed for the Board of Health.

**Antonio Costa**—130 Madison Street, Dover—Mr. Costa mentioned putting a sign in front of the potential Wawa location. He also expressed concern regarding the appearance of the NJ Transit storage facility/lot. He inquired about trees on Thompson Avenue. He also spoke about the vacancies on route 46.

**Dominic Timpani**—2 Elm Street, Dover—Mr. Timpani inquired about hiring new officers. He addressed various allegations regarding the Police Department.

*Mayor Dodd made the motion to adjourn at 8:15 PM and Alderwoman Romaine the motion and duly seconded and passed it by the following voice vote.*

**Respectfully submitted,**

**Tara Pettoni, Municipal Clerk**